



## COURSE OUTLINE: IVT132 - FIELD PLACEMENT III

Prepared: Nancy Leishman

Approved: Martha Irwin, Chair, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	IVT132: FIELD PLACEMENT III	
<b>Program Number: Name</b>	1120: COMMUNITY INTEGRATN	
<b>Department:</b>	C.I.C.E.	
<b>Semesters/Terms:</b>	18F, 19W	
<b>Course Description:</b>	This course is a continuation of Field Placement II. Field Placement III is a fourth semester course. Training will be at a higher level and students are expected to have good work habits and interpersonal communication skills. Students will consolidate the concepts obtained from the previous three semesters into this final field placement opportunity. Students will gain an understanding of the roles and responsibilities of both the employer and employee in regard to one's individual disabilities and barriers or challenges that may be faced. Specific learning outcomes are developed at the onset of the field placement, and students are evaluated on an ongoing basis with a mid-term and final evaluation.	
<b>Total Credits:</b>	12	
<b>Hours/Week:</b>	8	
<b>Total Hours:</b>	120	
<b>Prerequisites:</b>	IVT118, IVT131	
<b>Corequisites:</b>	IVT128	
<b>Essential Employability Skills (EES) addressed in this course:</b>	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 4 Apply a systematic approach to solve problems.</p> <p>EES 5 Use a variety of thinking skills to anticipate and solve problems.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.</p> <p>EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.</p> <p>EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p> <p>EES 10 Manage the use of time and other resources to complete projects.</p> <p>EES 11 Take responsibility for ones own actions, decisions, and consequences.</p>	
<b>Course Evaluation:</b>	Satisfactory/Unsatisfactory	
<b>Course Outcomes and Learning Objectives:</b>	<b>Course Outcome 1</b>	<b>Learning Objectives for Course Outcome 1</b>
	Interact with other professionals in ways that	Work collaboratively with supervisors and the staff team to identify the roles and responsibilities of the student on



contribute to effective working relationships and the achievement of goals within the placement setting.	placement. Establish and implement strategies to accomplish these tasks and student's individual learning objectives. Dress appropriately as directed by the field placement supervisor. Demonstrate effective human relations by displaying courtesy and respect. Respect the confidentiality clause within the workplace. Model attitudes and behaviours appropriate to the setting. Demonstrate an ability to work with others in the field placement setting.
<b>Course Outcome 2</b>	<b>Learning Objectives for Course Outcome 2</b>
Demonstrate appropriate work habits related to the type of employment setting.	Demonstrate proper time management skills, i.e., arrive on time for work, complete tasks or assignments within the appropriate amount of time, utilize time on the job constructively. Follow instructions and ask for clarification when needed. Schedule personal appointments at other times. Request feedback related to progress at least once a week, i.e., How am I doing? and What can I do to improve? Show initiative by completing tasks or assignments without being asked (pending knowledge, experience and ability.) Ensure to follow employers policies on smoking, cell phones, etc. while working.
<b>Course Outcome 3</b>	<b>Learning Objectives for Course Outcome 3</b>
Actively participate as a team member.	Actively participating in the organization/business/ or agency. Be open to constructive feedback. Show initiative and a willingness to help out. Contribute ideas and following through on any commitments made to the team or organization.
<b>Course Outcome 4</b>	<b>Learning Objectives for Course Outcome 4</b>
Follow appropriate lines of communication within the field placement setting.	Apply self-advocacy and self determination skills to identify and overcome barriers to employment. Understand basic Rights & Responsibilities of both the employer and employee as identified within appropriate legislation or the Ontario Human Rights Code. Understand various methods to accommodate ones individual needs in the work place environment through discussions with field placement supervisor. Deal with work issues/problems immediately. Have the knowledge of where and when to get assistance in work related matters. Use appropriate problem solving techniques that have been taught in seminar classes. Recognize and following the chain of command when problem solving or seeking guidance.
<b>Course Outcome 5</b>	<b>Learning Objectives for Course Outcome 5</b>
Practice professionalism on the job.	Adhere to the requirements of the Field Placement Guidelines and Expectations Manual, as read in Field Placement Preparation Class by the ELO, and signed in agreement by



individual students.

**Date:**

September 7, 2018

Please refer to the course outline addendum on the Learning Management System for further information.

